

**Children's Health Alliance of Wisconsin
Executive Council Meeting Minutes
May 18, 2023
7:30 a.m. – 8:30 a.m.**

Attendees: Dr. Diane Gerlach (Chair), Jodi Bloch, Dr. Todd Mahr, Jodi Bloch, Heidi Warpinski, Jay Shrader, Julia Stanley, Brian Vigue, Matt Crespín (staff)

Excused: n/a

Welcome

Dr. Gerlach welcomed all to the meeting. Reviewed the agenda and no additional items were added to the agenda.

CHAW Updates

Matt provided updates in the following areas:

- Staffing – have hired new program manager (Sarah Kroening) for the EPA grant and in the process of posting for the administrative coordinator and meetings and conference coordinator roles that we will be splitting time with another one of the teams at Children's. Also in process of searching for a program manager for the injury prevention team as Marilyn Noll has retired.
- Funding – No funding updates, many initiatives are finishing grants that end in June and beginning to work on annual reports that are due and getting work plans and budgets in place for the new program cycle that begins in July.
- Organizational – down administrative staff but hope to be back to fully staffed this summer. Beginning to look at plans for a collaborative kids health summit to align with National kids health day in Oct 2024.

Board Composition Committee Next Steps

The EC reviewed and approved the outreach communication to potential board members. Matt will begin outreach to potential members that the executive council can review in August.

Advisory Board Meeting Planning

The June board meeting will be virtual and include updates from the executive director and an update from Alliance staff on the new EPA grant. A discussion regarding board member outreach and composition will be on the agenda along with legislative updates on issues relating to kids and any updates on Alliance related advocacy including CDR legislation and any oral health bills that are being introduced or discussed.

Minutes respectfully submitted by Matt Crespín